**Monitoring and Evaluation Consultant**

**Mali Project**

 **Job Description**

**Job Title:** Monitoring and Evaluation Consultant

**Department:** Mali

**Reports To:** MdM Belgium

**FLSA Status:** non-exempt

**SUMMARY**

Temporary consultant would provide guidance, technical assistance, and training to improve Monitoring, Evaluation, Accountability and Learning (MEAL) capacities in the MdM Belgium Mali project. Ideally, the candidate would be able to visit the project in Bamako for 6 to 8 weeks starting in September 2019 and would conduct a follow-up visit for about 2 weeks in December 2019.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

* Provide guidance, technical assistance, and training to improve MEAL capacities such as managing evaluations, selecting appropriate evaluation methods, collecting evaluation data, developing data systems, selecting indicators, and assessing data quality
* Provide guidance for data analysis and dissemination of findings, and make evaluation recommendations
* Support MEAL team to develop technical and analytic frameworks, monitoring and evaluation systems and tools for ongoing/future projects
* Develop a monitoring and evaluation plan in coordination with the MEAL team, the medical department and the general coordinator

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE**

Candidate must have a master’s/post-graduate degree in Public Health or equivalent that includes advanced training in quantitative data analysis of health data.

Candidate must have a minimum of five years of MEAL experience including two years of international field experience designing, implementing, and supporting health program MEAL frameworks and results for Non-Governmental Organization health programming in humanitarian or post-conflict settings.

**LANGUAGE SKILLS**

Ability to read, write and speak fluently in French.

Ability to analyze and write routine reports and correspondence.

**Monitoring and Evaluation Consultant**  **– (continued)**

**OTHER SKILLS AND ABILITIES**

* Fluency in French required.
* Willingness to travel.
* Ability to work with minimal supervision.
* Ability to work as a team player.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and smell. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.